

Southern Insurance Underwriters

Smart Emails:

**** ALL SMART EMAILS must contain specific information in the SUBJECT LINE of the email.****

Task	Email Address	Subject Line (must start with)
New Business Submission	Quote@siuins.com	[Quote Number Or Submission Number]
Bind Request	Bind@siuins.com	[Quote Number Or Submission Number Or Expiring Policy Number]
Endorsements Requests	Endorsements@siuins.com	[Policy Number]
Cancellations Requests	Cancellation@siuins.com	[Policy Number]
Reinstatements Requests	Reinstatement@siuins.com	[Policy Number]
Loss Runs Requests	Lossruns@siuins.com	[Policy Number]
Agent's Questions	agentrequest@siuins.com	[Policy Number]
Insurance Company Audits	audits@siuins.com	[Policy Number]
Claims	Claim@siuins.com	[Policy Number]
Inspections <i>*Internal use only</i>	inspectionrequest@siuins.com	[Policy Number]
Inspections Received <i>**Use by inspection company only</i>	inspectionreceipts@siuins.com	[Policy Number]
Policies Received <i>*Internal use only</i>	policies@siuins.com	[Policy Number]