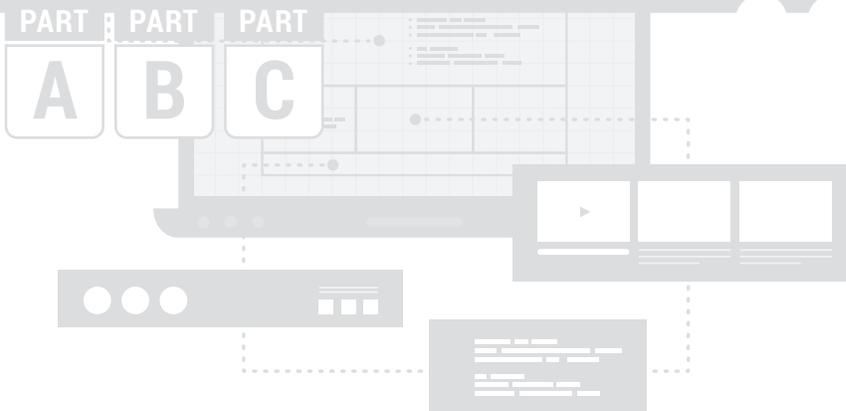


A GUIDE TO WORKING ONLINE WITH SIU



HOW TO CHECK A POLICY BALANCE AND APPLIED PAYEMENTS

SOUTHERN INSURANCE UNDERWRITERS, INC CMGA + 800.568.1700 + INFO@SIUINS.COM + SIUINS.COM



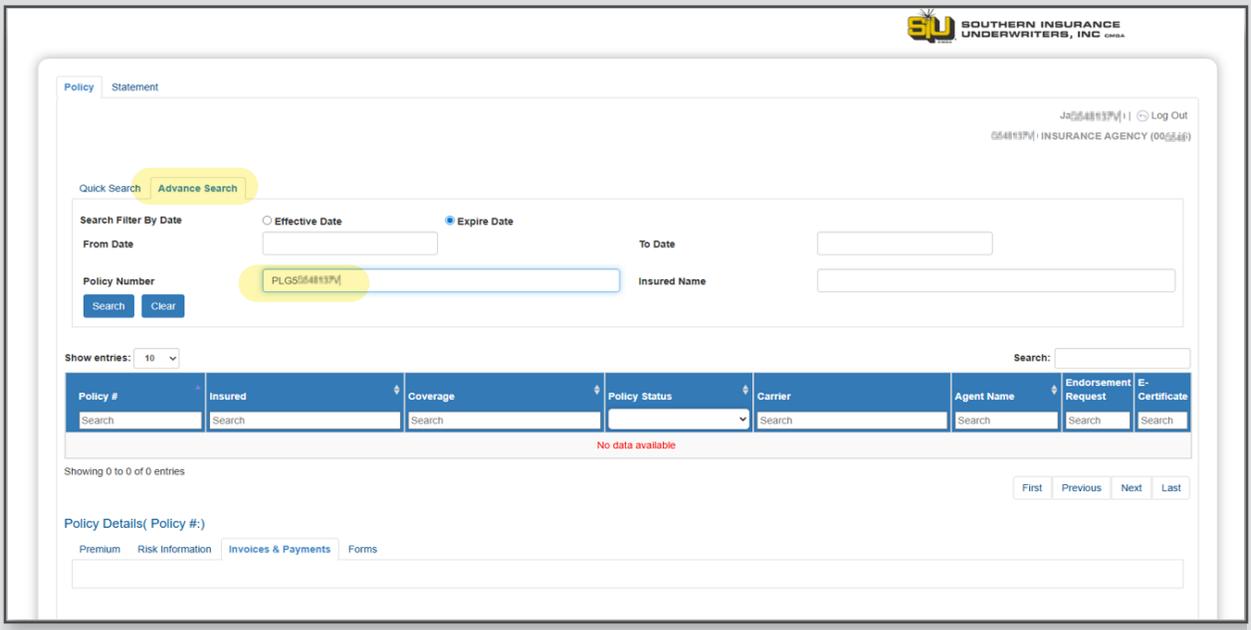


CHECK A POLICY BALANCE AND APPLIED PAYEMENTS

PART
1

ADVANCED SEARCH

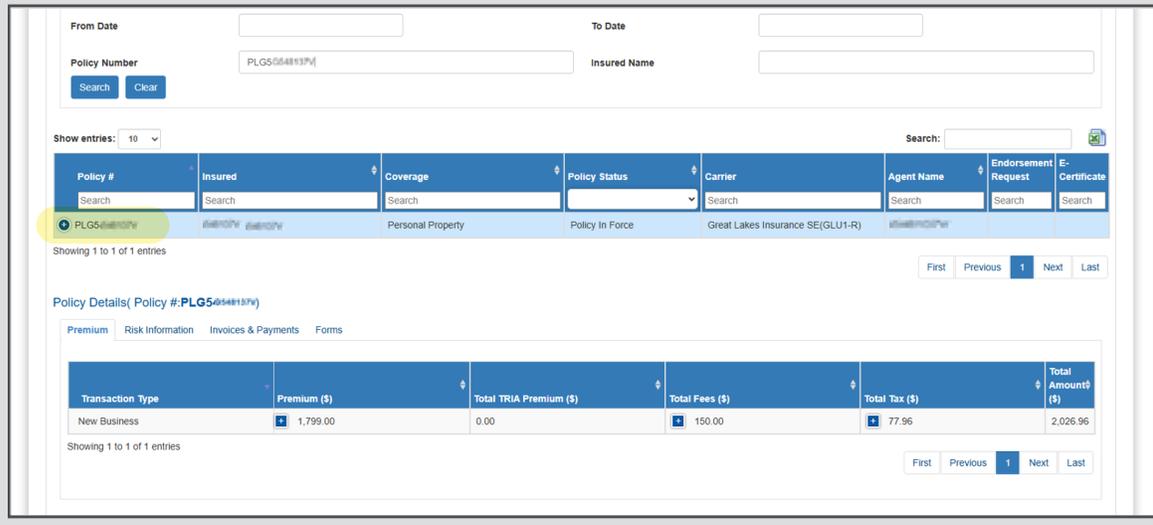
Start by navigating to the **Policy tab** in the main menu. From there, select **Advanced Search** to open the search options. Enter the **policy number** in the appropriate field, ensuring the number is entered accurately. Once you have confirmed the details, click **Search** to retrieve the policy information.



PART
2

POLICY DETAILS

Once the search is complete, your policy will be displayed in the results section below. Locate the correct **policy** and **double click** on the policy number. This will open the full **policy details** beneath, allowing you to review the information.





CHECK A POLICY BALANCE AND APPLIED PAYEMENTS

PART 3a INVOICE AND PAYMENT

Within the **policy details** section, click on the **Invoice & Payment** tab. This tab will display all invoices associated with the policy, and the **policy balance** will be shown at the bottom of the screen. To view more information about a specific invoice, **click the "+" icon** next to it. This will show the payment details, including whether the payment was made in full or partially. Please note that payments may take until the **next business day** to be posted and reflected in the system.

Policy Details (Policy #: **PLG50548137V**)

Premium Risk Information **Invoices & Payments** Forms

Invoice Number	Due Date	Eff Date	Invoice Date	Billing Method	Transaction Type	Agency Comm (%)	Due Amt (\$)	Invoice Amt (\$)
INV0548137V	10/15/2025	09/02/2025	09/02/2025	Direct Bill to Insured	NBS	12.50	1,802.08	2,026.96

From	From Code	Eff Date	Trans Type	Trans Date	Trans Desc	Balance (\$)	Amount (\$)	Paid By	Paid By Code	Ref No.	InvoiceCode	DocDate
INSURED	0548137V	09/05/2025	PA	09/05/2025	Online Payment By Insured ACH Receipt On Date#09/04/2025	1,501.56	(525.40)	INSURED	INS0548137V	0548137V	INS0548137V	09/04/2025

Showing 1 to 1 of 1 entries

Policy Balance(\$): 1,501.56

PART 3b CONFIRM DOWN PAYMENT

If you made a **partial or down payment**, it will also be reflected in EPay. When you search for the quote number, the **due date** will appear in **green**. By clicking "Pay Now," you can open the **receipt for confirmation** of the payment.

SOUthern Insurance Underwriters, Inc. Sign In Sign Up

Payer Information

Payer Name: Email Address:

View Invoices

Account Type: **Insured** Account Number: **SUB343384-01**

Zip Code: **31779**

Search Invoices List: Filter list by invoice #, amount, date, etc. Clear All Pay All

Displaying 1 Invoices

Invoice #	Name	Due Date	Amount
INV322791	Armintha Jackson	10/15/2025	\$1,501.56

Policy Number: **PLG548137V** Effective Date: **09/02/2025**

Total of Selected Pay Now Invoices: **\$0.00**

Payment Details

Credit Card ACH

Amount: \$0.00 Fee: \$0.00 Total: **\$0.00**

Card Holder Name:

Card Number:

Valid Through: CVV: Postal Code:

Save my credit card details.

By clicking "Complete Payment", I authorize Southern Insurance Underwriters, Inc. to charge my account.

I'm not a robot

Complete Payment